



# Hampshire Prevent Partnership Board Induction for New Board Members

## Welcome from the Chair

As Chair, I am very pleased to welcome you to the Hampshire Prevent Partnership Board. Thank you for taking on this very important role and agreeing to work with us.

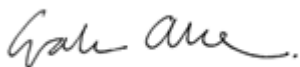
This induction pack has been developed to provide new Board Members with an introduction to their roles and responsibilities and to provide an overview of the functions of the Prevent Board.

The Hampshire Prevent Partnership Board aims to promote awareness and understanding of PREVENT among professionals, and the wider community.

As a Board Member you are crucial to the Prevent Partnership to be able to meet its priorities. It is important that you feel able to:

- Contribute at Board meetings.
- Promote the objectives of the Prevent Partnership.
- Hold your own organisation to account.
- Make decisions on policy and practice.
- Have an understanding of the issues facing those at risk of being drawn towards terrorism or violent extremism.

I hope that you find this pack useful and look forward to working with you. In the meantime, if you do have any questions about the Prevent Board and its role, then please do contact me or one of the team. Our contact details are on page 7 of this document.



**Graham Allen**

**Chair**

**Hampshire Prevent Partnership Board**

## Context

In July 2015, the Counter Terrorism and Security Act 2015 came into force. This places a statutory duty on public bodies to undertake activities to prevent people from being drawn into terrorism.

The Counter Terrorism and Security Act 2015 introduced the 'Channel' process. Channel is a multi-agency safeguarding programme providing tailored support to people who have been identified as at risk of being drawn into terrorism. The support offered can come from any of the partners on the Panel which includes the local authority, police, education, and health providers. The person's engagement in the programme is voluntary at all stages.

Hampshire County Council has a lead, coordinating role within Prevent, to work with partners to prevent people from being radicalised and being drawn into violent extremism. As a result of this, Hampshire County Council established a multiagency Prevent Partnership Board in June 2015 along with a multi-agency strategy and broad action plan reflecting the key priority areas within the strategy.

Governance arrangements for the Prevent Partnership Board include a dotted line to the Hampshire Safeguarding Boards in order to provide oversight and accountability.

## Board membership

- Local authority adult services, children’s services, and education
- Hampshire and Thames Valley Constabularies
- Regional PREVENT Coordinator
- Community Safety Partnerships
- Police and Crime Commissioners Office
- Clinical Commissioning Groups
- Further and higher education institutions
- National Probation Service (South)
- Hampshire and Isle of Wight Community Rehabilitation Company
- HMP Winchester
- Hampshire Fire and Rescue Service
- Ambulance Service
- Third sector
- Channel Panel Chairs

## PREVENT Partnership Board sits within a wider system of Governance



## Prevent Partnership Board Priorities

- Provide leadership and direction across the area on PREVENT issues.
- Develop and publish a local strategy and action plan.
- Ensure PREVENT is addressed in relevant strategic plans and strategies.
- Broad oversight of activity and implementation of the Board's strategy and action plan.
- Gain assurance about awareness and training for frontline staff.
- Work in partnership with local communities to increase awareness and engagement.
- Targeted activities in key communities to address specific issues.
- Information and awareness raising about PREVENT.
- Gain assurance about the effectiveness of local PREVENT arrangements.
- Maintain an overview of PREVENT activity via data-monitoring reports.
- Be sighted on any issues or challenges that have the potential to undermine the effectiveness of PREVENT work locally.
  - Identify and disseminate good practice.
- Publish an annual report outlining progress.

## Hampshire Prevent Strategy

The national PREVENT strategy is a key part of CONTEST, the Government's counterterrorism strategy. It aims to stop people becoming terrorists or supporting terrorism and seeks to respond to the ideological challenge of terrorism and the threat posed by those who promote it. It aims to prevent people from being drawn into terrorism and to work with sectors and institutions where there are risks of radicalisation. The strands of the strategy are as follows:

**Pursue:** is concerned with the apprehension and arrest of any persons suspected of being engaged in the planning, preparation, or commission of a terrorist act.

**Prevent:** is concerned with working with partners to reduce support for terrorism of all kinds, challenging and isolating extremists whose views are shared by terrorist organisations and challenging and isolating extremists operating on the internet.

**Protect:** aims to strengthen our protection against a terrorist attack and reduce our vulnerability to such attacks. This involves managing the risks to crowded places and the safeguarding of hazardous materials.

**Prepare:** seeks to mitigate the impact of a terrorist attack where that attack cannot be stopped. This includes work to bring a terrorist attack to an end and to increase our resilience, so we can recover from its aftermath.

## Introduction to the Board

The Prevent Partnership Board is made up of a wide range of organisations across Hampshire whose remit is to oversee, coordinate and monitor Prevent work at a local level. The Prevent Partnership Board is chaired by Hampshire County Council and it has produced a local strategy and multi-agency action plan. The Prevent Partnership Board meets every three months to monitor progress against the agreed action plan.

The Prevent Partnership Board works to the following objectives:

- To provide a consistent and coordinated response across Hampshire to the ideological challenge of terrorism and the threat posed by those who promote it.
- To provide leadership and direction across the area on Prevent issues including the development and publication of a local strategy and action plan.
- To organise and facilitate multi-agency Prevent Board meetings.
- To ensure the Prevent agenda is addressed as appropriate in other relevant strategic plans and strategies.
- To have oversight of Prevent activity across the area ensuring this is consistent with the aims of the national strategy as well as statutory requirements and guidance.
- To ensure frontline staff have a good understanding of Prevent and are trained to recognise vulnerability to being drawn into terrorism and are aware of available programmes to deal with this issue.
- To act as a mechanism for holding local agencies to account for their work aimed at reducing the risk of people becoming radicalised or supporting violent extremism, ensuring this work is effective, coordinated and based on strong partnership working.

## Management of the Prevent Partnership Board

Contacts for the Prevent Partnership Board within Hampshire County Council are as follows:

- Prevent Partnership Board Chair  
[graham.allen@hants.gov.uk](mailto:graham.allen@hants.gov.uk)  
03707 795574
- Alex North – Service Manager, Prevent  
[alex.north@hants.gov.uk](mailto:alex.north@hants.gov.uk)  
07540 238 173
- Ian Jones – Service Manager, Prevent  
[ian.jones2@hants.gov.uk](mailto:ian.jones2@hants.gov.uk)  
07808 390770
- Suzanne Radband – Hampshire Prevent Administration Officer  
[suzanne.radband@hants.gov.uk](mailto:suzanne.radband@hants.gov.uk)  
0370 779 4622

## Responsibility of members

Board members should be senior managers within their organisations who hold strategic roles in relation to Prevent and can speak for their organisation, commit it to action and hold it to account. All board members are committed to working together in order to achieve continuous improvement in practice and positive outcomes. As a Board member, you are asked to:

- Attend all Board meetings and contribute to debate and decision-making. If you are unable to attend, a suitable representative must be found.
- Represent your organisation and speak for the organisation with authority.
- Commit your organisation on agreed policy and practice matters.
- Hold your organisation to account for the quality of Prevent work.
- Promote Prevent work within your organisation.
- Ensure the production of reports as required by the Board.
- Contribute to the Board's reports.
- Ensure a dissemination of information back to your organisation.

The Terms of Reference for the PREVENT Partnership Board are contained at Annex A.

## Prevent Information Sharing Agreement

Members of the Hampshire Prevent Partnership Board are requested to complete a Counter Terrorism Local Profile (CTLP) Information Sharing and Confidentiality Agreement. This enables the CTLP Briefing to be shared with non-statutory and non-specified authorities and also representatives from specified authorities who do not have security clearance and provides direct access to the official version of the Counter Terrorism Local Profile for the Hampshire County Council Board area. By signing this agreement, members are stating that they understand, and will adhere to, the handling instructions specified within the briefing or on the specified CTLP.

Members are entitled to share information within their own agency on a need to know basis. Information must not be further disseminated, edited or reproduced without the express permission of the police authorising officer. The CTLP Information Sharing and Confidentiality agreement is at Annex B.  
Hampshire Prevent Partnership Board Website

Further information can be found through the Prevent website:

[Hampshire PREVENT Partnership Board • Preventing terrorism and radicalisation within our communities \(hampshirepreventboard.org.uk\)](https://www.hampshirepreventboard.org.uk)

## Annex A: Terms of Reference

### Hampshire PREVENT Partnership Board

#### Terms of Reference - 2022

##### 1. Background

- 1.1. The national PREVENT strategy is a key part of the CONTEST, the Government's counter-terrorism strategy. It aims to stop people becoming terrorists or supporting terrorism and seeks to respond to the ideological challenge of terrorism and the threat posed by those who promote it. It aims to prevent people from being drawn into terrorism and to work with sectors and institutions where there are risks of radicalisation.
  
- 1.2. In July 2015, the Counter Terrorism and Security Act 2015 came into force. This legislation creates a statutory duty to have due regard to the need to prevent people from being drawn into terrorism. This duty applies to public bodies (such as local authorities, police, some NHS bodies, schools, further and higher education providers, probation, prisons, and youth offender services). The duty also applies to private providers supplying public functions for example, in the education sector.
  
- 1.3. The Counter Terrorism and Security Act 2015 makes the 'Channel Panel' a legal requirement. Channel is a multi-agency safeguarding programme providing tailored support to people who have been identified as at risk of being drawn into terrorism. The support offered can come from any of the partners on the Panel which includes the local authority, police, education, and health providers. The person's engagement in the programme is voluntary at all stages.

##### 2. The Hampshire and Isle of Wight PREVENT Partnership Board

- 2.1 The PREVENT Partnership Board is a strategic forum established in response to the new statutory duties introduced by the Counter Terrorism and Security Act 2015. The Board is chaired by Hampshire County Council and has the following objectives:
  - a) To provide a consistent and coordinated response across Hampshire and the Isle of Wight to the ideological challenge of terrorism and the threat posed by those who promote it.
  - b) To provide leadership and direction across the area on PREVENT issues including the development and publication of a local strategy and implementation plan.
  - c) To ensure the PREVENT agenda is addressed as appropriate in other relevant strategic plans and strategies.
  - d) To have oversight of PREVENT activity across the area ensuring this is consistent with the aims of the national strategy as well as statutory requirements and guidance.



- e) To have oversight of the implementation of the Counter Terrorism Local Profile (CTLP) action plans across the relevant local authorities identifying cross cutting issues for joint work.
- f) To act as a mechanism for holding local agencies to account for their work aimed at reducing the risk of people becoming terrorists or supporting or violent extremism ensuring this is effective, coordinated and based on strong partnership working.
- g) To act as local experts for strategy and delivery and to provide a central forum to discuss developments in the PREVENT agenda, ensuring relevant networks are consulted and used to develop local policy and practice.
- h) To engage and liaise with relevant Government bodies in order to contribute to the development of the PREVENT agenda both regionally and nationally.
- i) To receive and review national strategies and reports and assessing the implications of these on local policies and practice.
- j) To organise and facilitate multi-agency PREVENT Partnership Board meetings.
- k) To secure any necessary resources to implement the plan and oversee the use of the small grant available.
- l) To ensure frontline staff have a good understanding of PREVENT and are trained to recognise vulnerability to being drawn into terrorism and are aware of available programmes to deal with this issue.
- m) To work in partnership with other sectors and the community providing outreach to less engaged groups.
- n) To maintain an overview of PREVENT activity across the area via receipt and evaluation of data monitoring reports.
- o) To identify any issues or challenges that have the potential undermine the effectiveness of PREVENT work locally.
- p) To formulate recommendations to address any issues identified as above, directing these to the relevant forums for decision making.
- q) To commission evaluations of PREVENT related work using findings to identify and disseminate good practice.
- r) To publish an annual report outlining progress against the published plan.

2.2 Portsmouth and Southampton City Councils have established their own local PREVENT delivery boards for which they have coordinating responsibility. However, representatives from these Boards also sit on the Hampshire and Isle of Wight PREVENT Partnership Board in order to ensure promote a consistent approach across the wider Hampshire area.

### 3. Membership

3.1 Membership of the Board will include the PREVENT strategic leads from the following agencies in Hampshire and the Isle of Wight:

- Local authority adult services, children's services, and education
- Hampshire and Thames Valley Constabularies
- Regional PREVENT Coordinator
- Community Safety Partnerships
- Clinical Commissioning Groups
- Further and higher education institutions
- National Probation Service (South Central)
- Hampshire and Isle of Wight Community Rehabilitation Company
- HMP Winchester
- Hampshire Fire and Rescue Service
- Ambulance Service
- Third sector
- Channel Panel Chairs

3.2 Representatives should have the required seniority, experience, skills and decision-making authority to represent their organisation. A designated person (also, of sufficient seniority) should also be identified to deputise for the named person when necessary. The named person (and their deputy) must be able to make decisions on behalf of their organisation and to commit their organisation on policy and practice developments.

3.3 The representative will be responsible for disseminating information arising from the PREVENT Partnership Board within their own organisation and any sectorbased networks of which they are members. Please see Appendix for details about proposed membership

#### 4. Information Sharing

4.1 The PREVENT Partnership Board and its individual members will ensure information sharing complies with accepted data protection and confidentiality requirements and that this is consistent with agreed local protocols.

#### 5. Meetings

5.1 Meetings will be held on a quarterly basis.

5.2 Meetings will be chaired by a senior manager within the local authority.

5.2 Minutes will be taken of meetings and will be circulated within two weeks of the meeting being held.

#### 6. Governance and Accountability

6.1 The PREVENT Partnership Board will produce an annual report providing an overview of the progress it has made against its published implementation plan. The annual report will highlight what each member organisation has done in respect of the PREVENT action plan as well as any areas requiring focus for the following year.

6.2 The annual report will be shared with the relevant strategic forums in Hampshire and the Isle of Wight in order to ensure alignment of activities between PREVENT and

the broad health and well-being agenda and to establish accountability to the wider local strategic partnership. The annual report will be shared as follows:

- Health and Wellbeing Boards
- Local Safeguarding Children's Boards
- Local Safeguarding Adults Boards
- Community Safety Partnership Alliance
- Police and Crime Reduction Alliance
- Hampshire Civilian/Military Partnership
- Contest Board (Hampshire Constabulary)

Regular feedback will also be provided to community and voluntary sector organisations.

## Appendix

### Member Organisations within Hampshire, IOW, Portsmouth and Southampton

- a) Local authority Adult Services, Children's Services and Education
- b) Hampshire and Thames Valley Constabularies
- c) Regional Police PREVENT Coordinator
- d) CHANNEL Panel Chairs
- e) Community Safety Partnerships
- f) District/borough councils (via network)\*
- g) Clinical Commissioning Groups
- h) South Central Ambulance Service
- i) Hampshire Fire and Rescue Service
- j) District and Borough Councils (via network)\*
- k) National Probation Service (South Central)
- l) Hampshire and Isle of Wight Community Rehabilitation Company
- m) Prisons, approved premises, and Immigration Removal Centres (via network)\*
- n) Youth Offending Service (via network)\*
- o) Schools (via network)\*
- p) Further Education organisations (via network)\*
- q) Portsmouth, Southampton, Solent, and Winchester Universities
- r) Third Sector (to be nominated by Action Hampshire)

'Via Network' refers to representation of this sector on the PREVENT Board by one organisation who commits feedback information to an existing sector-based network.

## Annex B: Prevent Information Sharing and Confidentiality Agreement



### Information Sharing and Confidentiality Agreement (Electronic Circulation)

#### Hampshire County Council Prevent Partnership Board

January 2020

- 1) Members of the Hampshire Prevent Partnership Board are requested to complete the following Information Sharing and Confidentiality Agreement. This will enable the Counter Terrorism Local Profile (CTLP) Briefing to be shared with non-statutory and non-specified authorities and also representatives from specified authorities who do not have security clearance and will provide direct access to the official version of the Counter Terrorism Local Profile for the Hampshire County Council Board area. By signing this agreement, you are stating that you understand, and will adhere to, the handling instructions specified.
- 2) As a non-statutory partner, non-specified authority, or representative of a specified authority without security clearance receiving information in a CTLP briefing or direct access to a CTLP document, you are entitled to share that information within your own agency on a need-to-know basis. This information must not be further disseminated, edited, or reproduced without the express permission of the police authorising officer.
- 3) Whether related to CTLP or not, all information and documentation shared within and between the Hampshire Prevent Partnership Board in the normal course of its duties must be treated in accordance with the terms stipulated in paragraph (2) above
- 4) Please complete and sign the box below to indicate your agreement to the terms outlined in paragraphs one, two and three above:

Name	Organisation	Signature	Date

Please return this form electronically to Suzanne Radband, Hampshire Prevent Administration Officer, [suzanne.radband@hants.gov.uk](mailto:suzanne.radband@hants.gov.uk)  
Copies of this signed agreement will be held by the Prevent Partnership Board Chair and police authorising officer.